

सम्पूर्णानन्द संस्कृत विश्वविद्यालय, वाराणसी



निर्माण विभाग

विश्वविद्यालय में निर्माणाधीन परियोजनाओं के पर्यवेक्षण हेतु **PMC (Project Management Consultants)** हेतु निविदा

निविदा सूचना का समाचार पत्रों में विज्ञापन	: दिनांक 15.09.2024
विश्वविद्यालय से निविदा प्रपत्र प्राप्त करने की तिथि	: दिनांक 16.09.2024 से दिनांक 23.09.2024 तक
निविदा प्रपत्र जमा करने का समय तथा स्थान	: दिनांक 24.09.2024 अपराह्न 2:00 बजे तक
	: अभियन्ता कार्यालय
निविदा खेलने का समय तथा स्थान	: दिनांक 24.09.2024 अपराह्न 3:00 बजे
	: अभियन्ता कार्यालय

नोट:- संशोधन (यदि कोई हुआ) विश्वविद्यालय की वेबसाइट www.ssvv.ac.in पर सूचित किया जायेगा। इस सम्बन्ध में कोई विज्ञापन नहीं दिया जायेगा न ही किसी को व्यक्तिगत रूप से सूचित किया जायेगा। इस सम्बन्ध में कोई आपत्ति मान्य नहीं होगी।


निविदा का मूल्य:- रु० 500.00
(जी०एस०टी० अतिरिक्त)

निर्माण विभाग

मेसर्स

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दैनिक समाचार पत्र जनवार्ता में दिनांक 15.09.2024 को प्रकाशित निविदा विज्ञापन संख्या पत्रांक-जन.32/09/2024 दिनांक 14.09.2024 के अनुसार संलग्न वित्तीय निविदा सूची में वर्णित सामग्रियों की दरें प्रस्तुत करने सम्बन्धी निविदा प्रपत्र दिनांक 16.09.2024 से दिनांक 23.09.2024 तक विश्वविद्यालय के कार्य दिवसों में प्रातः 10:30 से सायं 4:30 तक निर्माण विभाग से निविदा प्रपत्र का निर्धारित मूल्य रु0 500.00 मात्र (जी०एस०टी० अतिरिक्त) विश्वविद्यालय कोष में नगद जमाकर रसीद प्रस्तुत कर प्राप्त की जा सकती है। मुहर बन्द निविदायें दिनांक 24.09.2024 को अपराह्न 02:00 बजे तक अभियन्ता कार्यालय में रखे सील्ड टेण्डर बाक्स में डाली जा सकती है। प्राप्त निविदाएं उसी दिन अपराह्न 3:00 बजे उपस्थित निविदादाताओं अथवा उनके अधिकृत प्रतिनिधियों के समक्ष खोली जायेगी। निविदा प्रपत्र के साथ नियम एवं शर्तें संलग्न है।


(राम विजय सिंह)
वि० अभियन्ता
निर्माण विभाग
सं०सं०वि०वि०, वाराणसी

निर्माण विभाग

नियम एवं शर्तें

1. PMC का नाम और पता
 2. स्वामी का नाम.....
 3. मोबाईल नम्बर (PMC के स्वामी का).....
 4. पैन नम्बर (फोटो कॉपी संलग्न करें).....
 5. PMC का G.S.T. नम्बर (फोटो कॉपी संलग्न करें).....
 6. विश्वविद्यालय के पास कार्य को बढ़ाने एवं घटाने का अधिकार अन्तिम समय तक सुरक्षित रहेगा।
 7. विश्वविद्यालय प्रशासन द्वारा PMC की कार्य क्षमता के सम्बन्ध में पूर्ण संतुष्टि के उपरान्त ही निविदा पर विचार किया जायेगा। कार्य क्षमता सम्बन्धी आकलन के आधार पर निविदा को अस्वीकृत/निरस्त करने का अधिकार विश्वविद्यालय प्रशासन के पास सुरक्षित है। इस पर किसी प्रकार का पत्र व्यवहार स्वीकार नहीं किया जायेगा।
 8. प्राप्त दरों के समान होने पर विश्वविद्यालय किसी एक PMC से कार्य कराने हेतु स्वतन्त्र होगा। इस प्रकरण पर विश्वविद्यालय प्रशासन का निर्णय अन्तिम एवं मान्य होगा।
 9. किसी भी निविदा अथवा समस्त निविदाओं को बिना कोई कारण बताये अस्वीकार करने का अधिकार विश्वविद्यालय के पास सुरक्षित होगा।
 10. निविदा में प्रतिभागी PMC को काली सूची में दर्ज न होने का शपथ पत्र निविदा के साथ संलग्न करना अनिवार्य होगा।
 11. कार्य के देयक/टैक्स इनवायस से नियमानुसार करों की कटौती की जाएगी।
 12. प्रत्येक निविदा के साथ धरोहर के रूप में रु0 50,000.00 मात्र (पचास हजार मात्र) का बैंक ड्राफ्ट, काल डिपाजिट जो वित्त अधिकारी, सं0सं0वि0वि0, वाराणसी के पक्ष में देय हो अथवा विश्वविद्यालय कोष में नगद जमाकर रसीद संलग्न करना अनिवार्य होगा। बिना धरोहर धनराशि के निविदा पर विचार नहीं होगा।
- जमा धरोहर राशि का विवरण.....


17/9/2024

कुलसचिव
सं0सं0वि0वि0, वाराणसी

निविदादाता के हस्ताक्षर एवं मुहर



SAMPURNANAND SANSKRIT UNIVERSITY, VARANASI
निर्माण विभाग

क्र.सं.	विवरण	PMC द्वारा परियोजनाओं के पर्यवेक्षण हेतु लागत के सापेक्ष दर
1	विश्वविद्यालय में शासन एवं अन्य संस्थाओं द्वारा प्राप्त अनुदान से निर्माणाधीन परियोजनाओं का संलग्न शर्तों (Scope of Work) के आधार पर पर्यवेक्षण कार्य।	

नोट:-निविदादाताओं से अनुरोध है कि संलग्न SOW (Scope of Work) के अध्ययन करने के उपरान्त अपनी दरें उल्लिखित करें।


17/9/2024

कुलसचिव
सं०सं०वि०वि०, वाराणसी

निविदादाता के हस्ताक्षर एवं मुहर

PMC का नाम.....

जी०एस०टी० नं०.....

पैन नं०.....

Scope of Work

1. Detailed Scope of Work

- a. Coordination with respect to the architectural and engineering designs prepared by the consultant, regarding its implementation project planning & site data collection etc.
- b. Running Account bill prepared by contractor shall be fully checked and verified by consultant and will be submitted to SSU as per the prescribed procedure for payment and necessary action.
- c. The supervision and Quality control consultant shall be responsible for entire project quality management including day to day supervision of execution of construction works at site through contractors, quality control, taking measurements preparation /check and certifying contractor's bills and coordination with the appointed consultants and handing over the completed works of SSU or its designated agencies on its completion.
- d. The Supervision and quality control consultant shall develop a project schedule that coordinate and integrates the design efforts, /schedule with construction schedules; update the project schedule-in incorporating a detailed schedule for all activities of the project.
- e. The supervision and Quality control consultant shall exercise perform all the duties' liabilities, functions and obligations as laid down with reasonable skill, care and diligence and also ensure that the works are executed at site strictly as per the approval granted by SSU / concerned local authorities, the terms and conditions of the contract Agreement entered between SSU and the respective contractors within the given time frame & budget provisions.
- f. Cropping up of Extra item substituted items and deviations should strictly be avoided- However, in unavoidable circumstances extra items/ substituted items, deviation the necessary statement duly supported by justification and analysis of rates shall be submitted by the project Management consultants as per formats approved by SSU along with Consultant's recommendations for extra / substituted items. The Supervision and Quality control consultant Should ensure that the case is put up for SSU's approval on this account.

- g.** Complete day to day supervision of contracted building and development work ensuring quality management in accordance with tender stipulations, specifications, drawing and site conditions. The Quality management will be exercised at all stage of construction viz approval of materials, inspection of equipment, usage thereof in proper proportions and workmanship at a, stage of execution of individual items of work.
- h.** Ensure proper establishment of field Laboratories quality control equipment on site by the contractor to conduct test of materials/mixes being used for construction such as cement, steel, bricks mortars, concretes etc. Essential gauges, instrument etc.- should be calibrated periodically. The supervisions and Quality Control Consultant shall maintain necessary site records and obtain data in support of the same. they shall carry out field and laboratory tests as and when required on materials of construction. List of mandatory testing of material-consultant shall ensure that those of all contractors, subcontractors and suppliers employed on the project comply in full with these objectives and priorities and as specified in the specifications, reports of test results to be submitted fulfilling the requirements of this contract as defined.
- i.** Suggesting modifications, if any due to site conditions and submit the recommendations along with cost variations on account of the same to SSU for approval.
- j.** Ensure regular and timely flow of working drawing from respective consultants /instructions so as.to complete the works without any delay on account of the same.
- k.** Verification and recommendation for payment by SSU of contractor's periodic or stage wise bills for the work done and material/plant advance recording joint measurement of work and certificate of the bills that the work is in accordance with the design quality etc. and maintain necessary site measurement records and other site records which, are made available to SSU for verification/authentication if required by SSU.
- l.** The supervision and Quality control consultant shall keep SSU apprised of any delays, keep a hindrance register indicating all, details of a, such delays which will also be furnished with recommendation for approval of SSU for grant of extension of time by SSU to contactors.
- m.** Obtain and submit the records from the concerned Architectural, structural and other services consultant and the records of any changes made in the works during the progress of works and submit completion reports and completion drawings for the project Prepared by the contractor/consultant incorporating all such changes

duly authenticated as required for obtaining "completion/occupancy certificate" from statutory authorities wherever required.

- n.** Obtain certification and submit "As Built Drawing" prepared by the contractor at an appropriate scale indicating the details of building structure and services duly authenticating.
- o.** Verification of work on its completion and issuing completion certificates for the completed works, so as to enable SSU to record completion of the works.
- p.** Verification by taking and recording joint measurements with the appointed supervision and quality control consultants, bill to be submitted by the contractors, process certify and recommend as per the terms and condition of the contract till the accounts for release of final payment by SSU.
- q.** Supervision and Quality Control Consultants shall also submit necessary information as required by SSU for finalization of accounts and commits to continue till the accounts are finalized at agreed upon terms.
- r.** The completed works shall be certified by the Supervision and Quality Control Consultants along with the necessary documentation in before handing over of the project to SSU. Consultant shall also promptly attend to any defects/deficiency noticed in the completed works within the scope of work execution by SSU without demur and will ensure completed the work and handed over properly.
- s.** The consultant will supervise the execution of work so as to ensure that all the work is carried out in accordance with tender/ contract specifications and drawings. The consultant will maintain check lists for the major items and will record observations made during each inspection. Any Deviation Made other than from accepted specifications and drawing during construction will be recorded during full time site supervision works. Consultant will ensure that all the material to be used in the work are tested as per the requirement given in the specifications and relevant latest IS codes/norms. The consultant will also maintain proper record of the various test reports and will ensure the use of material after proper testing has been done and recorded there on.
- t.** The consultant shall keep and maintain a defect register. In case any defect is found in the work carried out by the contractor, consultant will record them in defect register and ensure that the defect is rectified as per the specification.
- u.** Submission of detailed inspection report to University if the said work of each visit with details of item testes. The inspection report would include substandard work if any, remedial measures or suggestions to improve the quality standard as per site


condition. The report will also include tests carried out of materials under use as per the quality standard fixed for project and also to check if the material and product were being regularly checked/ tested and properly recorded.

- v. To check vertical and horizontal alignment of the buildings as per drawing and also to coordinate with architectural consultant to prepare post construction/ as built drawing.
- w. Informing the daily / weekly reports of quality checks in set Performa to SSU and periodically follow up for correction/ remedial measures.

3.3 Report. And MIS

The Consultant Will Obtain with contractor and submit the following reports to the concerned UNIVERSITY on the format prepared by the Consultant and approved by the Employer.

S.No.	Report	Frequency	Due date/time	No. of copies
1.	Inception Report	One Time	30 days after commencement of services	3
2.	Labour and site material checking Report	Every Day	Every Day	1
3.	Progress Report	Fortnightly	By 1 ST & 15 th of every month	1
4.	Final Report	One Time	Within 15 days of completion of Project/work	3


University Engineer
S.S.V.V., Varanasi

Registrar
S.S.V.V., Varanasi